



# 10. BUSINESS EVENT VENUES

## CATEGORY QUESTIONS

2026 AWARDS

## BUSINESS EVENT VENUES

### DESCRIPTOR

This category recognises venues which provide high quality facilities specifically designed for business visitors e.g. meetings, incentives, conferences and exhibitions.

### WORD COUNT

Minimum of 4000 words, maximum of 7500 words.

### IMAGE COUNT

Maximum 30 images.

### QUALIFYING PERIOD

The Qualifying Period is 1 July 2025 to 30 June 2026.

### SCORE SUMMARY

Submission Score	90 points
Digital Review Score	20 points
Consumer Rating	0 points
Site Visit	0 points
<b>TOTAL</b>	<b>110 points</b>

### SUBMISSION SCORE BREAKDOWN

<b>SECTION 1. OVERVIEW OF BUSINESS</b>	<b>15 POINTS</b>
• Question 1.1	(10 points)
• Statement of Achievement	(5 points)
<b>SECTION 2. EXCELLENCE IN BUSINESS &amp; PRODUCT DEVELOPMENT</b>	<b>15 POINTS</b>
• Question 2.1	(15 points)
<b>SECTION 3. EXCELLENCE IN MARKETING</b>	<b>20 POINTS</b>
• Question 3.1	(10 points)
• Question 3.2.	(10 points)
<b>SECTION 4. EXCELLENCE IN CUSTOMER SERVICE</b>	<b>20 POINTS</b>
• Question 4.1	(10 points)
• Question 4.2	(10 points)
<b>SECTION 5. EXCELLENCE IN SUSTAINABLE &amp; RESPONSIBLE BUSINESS</b>	<b>20 POINTS</b>
• Responsible Tourism and Sustainability Achievements.	(5 points)
• Question 5.1	(15 points)
<b>SECTION 6. FINAL REMARKS</b>	<b>0 POINTS</b>

- Final Remarks

(0 points)

## SUMMARY OF QUESTIONS

### SECTION 1. OVERVIEW OF BUSINESS

- Question 1.1            A. Provide an overview of the business.  
                              B. Provide visual evidence to support your answer.

Statement of Achievement

### SECTION 2. EXCELLENCE IN BUSINESS & PRODUCT DEVELOPMENT

- Question 2.1            A. Detail 2–5 improvements that have been made to the venue and/or the product offering during the [qualifying period](#)? These may be new initiatives or improvements to existing practices. Only activities and outcomes from the [qualifying period](#) should be included.  
                              B. Provide visual evidence to support your answer.

### SECTION 3. EXCELLENCE IN MARKETING

- Question 3.1.            A. Provide an overview of the venue’s business event main 2–3 target markets.  
                              B. Provide visual evidence to support your answer.

- Question 3.2.            A. Detail 2–5 marketing strategies undertaken by the business during the [qualifying period](#). These may be new or ongoing strategies, but only activities/tactics and outcomes achieved during the [qualifying period](#) should be included.  
                              B. Provide visual evidence to support your answer.

### SECTION 4. EXCELLENCE IN CUSTOMER SERVICE

- Question 4.1.            A. Detail 2–5 customer service initiatives undertaken by the venue during the [qualifying period](#). These may be new initiatives or improvements to existing practices. Explain how these initiatives enhanced the venue experience at key stages of the business event visitor journey.  
                              B. Provide visual evidence to support your answer.

- Question 4.2.            A. Detail how the business event venue demonstrated itself to be inclusive throughout the [qualifying period](#)? These may be new initiatives or improvements to existing practices. Only activities and outcomes from the [qualifying period](#) should be included.  
                              B. Provide visual evidence to support your answer.

## SECTION 5. EXCELLENCE IN SUSTAINABLE & RESPONSIBLE BUSINESS

Responsible Tourism and Sustainability Achievements.

- Question 5.1.
- A. Detail 2-5 responsible and sustainable business practices undertaken by the business during the qualifying period. These may be new practices or improvements to existing practices. Only activities and outcomes from the qualifying period should be included.
  - B. Provide visual evidence to support your answer.

## SECTION 6. FINAL REMARKS

Final Remarks

### RESPONSE GUIDE

#### SECTION 1. OVERVIEW OF BUSINESS

15 POINTS

#### Question 1.1

10 points

#### Question 1.1.A Provide an overview of the business.

*(text box response)*

#### **Response Guidance**

*Provide a clear and concise description of the business and the product/service/visitor experience it provides.*

*Include the vision and the values of the business to help set the scene for later questions.*

*Assume the judge has no prior knowledge of the business, so take them on a journey of how and when it began, where the business is located or where the services are provided, who works in the business, etc.*

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*As the judges may not be familiar with the business – and your submission may be judged nationally by judges that are not from your state/territory – explain everything from the ground up including;*

- *History*
- *Size/scale of business*
- *Business structure*
- *Location/Map*
- *Involvement in tourism industry.*

*Clearly demonstrate your eligibility by aligning with the category criteria to ensure that there is no misunderstanding as to why you have entered this category. The judges (and auditors) need to understand how the business fits into the category; therefore, be sure to include a clear explanation.*

*Highlight the business's points of difference and what makes it stand out from others. Consider the amenities, products, services, or facilities that enhance visitor satisfaction.*

### **1.1.B. Provide visual evidence to support your answer.**

<b>File Name</b>	<b>Description of Evidence</b> (up to 10 words)	<b>Evidence Attachment</b>
		Attachment
		Attachment
		Attachment

### **Response Guidance**

*Visual evidence must support and not replace the written response.*

*This is where you can include images to support your answer in Q1.1.A. Examples of the type of evidence you can include are:*

- *Images of staff, services, experiences, buildings, room types, etc.*
- *Map of location of business, route, etc.*

*This is an opportunity to show each of the products or services that are on offer.*

*Do not include any documents (plans, procedures, policies, etc.).*

**Statement of Achievement**

**5 points**

Automatic Listing of Quality Tourism programs or business tool the business has completed/renewed in the qualifying period.

- Quality Tourism Accredited
- Sustainable Tourism Accredited
- International Ready Accredited
- EcoStar Accredited
- Accessible Tourism Program
- Accessible Tourism Accredited
- Tourism Emissions Reduction Commitment Program (minimum of Level 3)
- Star Rated
- Online Trade Distribution Program
- International Trade Distribution Program
- Risk Management Tool
- Business Continuity Tool
- Connecting to Culture Tool
- Marine Tourism Accredited
- Camp and Adventure Activity Accredited
- VIC Accreditation

*If any of these programs or business tools are completed prior to the end of the qualifying period, this will be automatically reflected in your Statement of Achievement.*

**SECTION 2. EXCELLENCE IN BUSINESS & PRODUCT DEVELOPMENT 15 POINTS**

**Question 2.1**

**15 pints**

**Question 2.1.A Detail 2-5 improvements that have been made to the venue and/or the product offering during the qualifying period. These may be new initiatives or improvements to existing practices. Only activities and outcomes from the qualifying period should be included.**

*Provide a brief overview of the venue's approach to development, including what guided planning and how improvement needs were identified.*

**EXAMPLE**

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<b>Improvement 1:</b> ----- <i>Name the improvement the venue made to its operations and/or the product offering.</i>	
	<b>Describe the Improvement:</b> <i>Provide detail on the improvement – what is it and what part of the operations or product offering did it improve?</i>
	<b>Rationale:</b> <i>What were the reasons for this improvement?</i>
	<b>Outcomes:</b> <i>What were the measurable results of these changes?</i>

### **Response Guidance**

*Provide between 2-5 examples.*

### **(?) Describe the Improvement:**

#### **Provide details on:**

- What the improvement is
- What part of the operations or product offering did it improve
- The investment made

*The response to this question can include examples relating to:*

- *Business operations*
- *Product development.*

### **Business Operations**

*"Business operations" generally refers to the day-to-day activities involved in running a business. This can include, but is not limited to, managing resources, processes, and people to achieve organisational goals.*

*Some examples of improvements include;*

- *Operations (inventory management, compliance and safety, risk management, trade distribution, etc.)*

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- *Finance (systems, investment, pricing strategy, etc.)*
- *Human resources (training, reward, recognition, professional development, attracting staff, etc.)*
- *Business capability or learning initiatives (e.g. completion of Quality Tourism programs including risk management, online distribution, etc.).*

### **(?) Product Development**

*"Product offering" generally refers to the products, services and experiences a company offers its customers.*

*Some examples of improvements include;*

- *Technology (developed a mobile app to improve the experience, introduced AI chatbots to assist in visitor enquiries etc.)*
- *Product packaging (value added to the experience with other local products/experiences etc.)*
- *Facilities upgraded or newly introduced for business events (for example meeting rooms, event spaces, audio visual and digital infrastructure)*
- *Experiences (for example curated delegate experiences, team building activities, networking functions, themed events, or locally inspired food and beverage experiences)*

*Note: this is not a complete list but does provide some examples for consideration.*

### **(?) Rationale**

*Provide the judges with a clear understanding of why the improvement was made.*

*Some examples of the rationale for the improvement could be:*

- *Business Operations*
  - o *Reduce business expenses*
  - o *Streamline processes*
  - o *Other strategic objectives*
- *Product Development*
  - o *Driven by feedback*
  - o *Reaching new markets*
  - o *Advancing technologies*

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- o *Other strategic objectives.*

*Note: this is not a complete list but does provide some examples for consideration.*

*Consider how the improvement aligns with the vision or values of the business as identified in Q1.*

*Include the specific goals that the business aimed to achieve with the improvement.*

*Some examples of specific goals could be:*

- *Reduce manual effort by 15%*  
*Improve workflow efficiency by 30%.*

### **(?) Outcomes**

*What were the measurable results of these changes, and how did this contribute to your overall goals/targets?*

*Provide measurable results that demonstrate to the judges the outcomes of the improvement.*

*Measurement examples could include:*

- *Percentage increase or decrease (visitation, satisfaction, complaints)*
- *Number changes (visitors, sales, hours saved, costs reduced)*
- *Ratings or review improvements*
- *Operational efficiencies*
- *Usage or uptake of new offerings.*

*Remember to include (where you can) the evidence source (e.g., POS system, CRM analytics, survey results, booking system data, financial reports). This helps judges validate accuracy.*

*Also, consider what learnings were made during this process, particularly if intended outcomes were not achieved.*

### **Question 2.1.B Provide visual evidence to support your answer.**

<b>File Name</b>	<b>Description of</b>	<b>Evidence Attachment</b>
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## BUSINESS EVENT VENUES

	<b>Evidence</b> (up to 10 words)	
		Attachment
		Attachment
		Attachment

### Response Guidance

Visual evidence must support and not replace the written response.

Provide evidence to support your response. For example:

- An image of the improvement
- A testimonial demonstrating the outcome (NOTE: the main content of the testimonial must appear in the written response)
- Before and after images of works
- An infographic e.g. graph, demonstrating the outcomes.

## SECTION 3. EXCELLENCE IN MARKETING

20 POINTS

### Question 3.1.

10 points

**Question 3.1.A Provide an overview of the venue's business event main 2-3 target markets.**

Provide a brief overview to the venue's business target markets and how these were identified.

### EXAMPLE

**Name of Target Market:**

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**How is this target market classified for the business? Identify if this is Primary Market, Secondary Market, Growth Market or Emerging Market.**

(tick box)

<p><b>How does the venue meet the expectations of this target market?</b></p> <p>Demonstrate how the venue tailors its <b>facilities, services, technology, event support, and delegate experience</b> to meet the specific needs of this business visitor segment. Highlight features such as meeting spaces, AV capability, hybrid event support, catering options, concierge services, accessibility, and operational efficiency.</p>	
<p><b>What research have you undertaken to confirm this target market is right for the business?</b></p> <p>Describe the <b>research, data or analysis</b> used to validate this market segment, such as:</p> <ul style="list-style-type: none"> <li>• <i>Business event enquiry trends</i></li> <li>• <i>Delegate feedback or post-event surveys</i></li> <li>• <i>Insights from convention bureaux or industry reports</i></li> <li>• <i>Competitor analysis</i></li> <li>• <i>Corporate travel patterns</i></li> <li>• <i>Historical booking data.</i></li> </ul> <p>Explain how this research confirmed that the segment aligns with the venue’s capabilities, growth opportunities, and strategic direction.</p>	

**Response Guidance**

*Identify your top 2–3 business visitor markets (e.g., corporate travellers, MICE delegates, industry conference attendees, incentive groups, trade visitors).*

*Target markets are the specific groups of business visitors and event stakeholders that a venue aims to attract and serve through its marketing. These markets may include corporate travellers, conference delegates, event planners, industry associations, government agencies, and incentive groups. Each target market has distinct needs, behaviours, and decision-making processes that influence how they select a venue. Understanding these characteristics allows the business to tailor the delegate experience accordingly.*

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*Demonstrate how the business event venue tailors its products/service/visitor experience to effectively reach and engage the target market.*

### **(?) Target Market Characteristics**

*For the target market characteristics, consider the following:*

- **Type of clients** (e.g., corporate teams, conference delegates, association event planners, government agencies, incentive groups)
- **Where they come from** (local, interstate, national or international markets)
- **Professional behaviours** (planning timelines, procurement processes, booking patterns)
- **Event motivations** (professional development, networking, team building, productivity, corporate outcomes)
- **Demographic – Who they are:** Their professional profile, such as industry sector, organisational type (corporate, government, association), job role (e.g., event planner, executive assistant, manager, delegate), seniority level, team size, and typical group or event size they represent.
- **Psychographic – What they care about:** efficiency, productivity, seamless event delivery, reliable technology, strong service standards, brand alignment, sustainability commitments, or opportunities for networking and professional development.
- **Behavioural – What they do, how they act:** How business visitors plan and engage with events, including their booking patterns, lead times, procurement processes, decision-making responsibilities, preferred communication channels, expectations for service efficiency, and how they interact with venue facilities during meetings or conferences.

### **(?) Meeting the expectations of a target market**

*Demonstrate how the venue tailors its facilities, services, technology, event support, and delegate experience to meet the specific needs of this business visitor segment. Highlight features such as meeting spaces, AV capability, hybrid event support, catering options, concierge services, accessibility, and operational efficiency.*

### **(?) Research**

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Outline how the business has determined that this target market is suitable for the business. What research was undertaken, and what was concluded from this research?

- Business event enquiry trends
- Delegate feedback or post-event surveys
- Insights from convention bureaux or industry reports
- Competitor analysis
- Corporate travel patterns
- Historical booking data.

### 3.1.B Provide visual evidence to support your answer.

File Name	Description of Evidence (up to 10 words)	Evidence Attachment
		Attachment
		Attachment
		Attachment

### Response Guidance

Visual evidence must support and not replace the written response.

Provide evidence to support your response. For example:

- An image of the target market
- An infographic e.g. graph demonstrating the market characteristics

### Question 3.2.

10 points

**3.2.A. Detail 2-5 marketing strategies the business used during the qualifying period that specifically targeted business visitors. These may be new or ongoing strategies, but only activities/tactics and outcomes achieved during the qualifying period should be included.**

*Provide a short overview of the business's approach towards developing its marketing strategies for visitors.*

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**EXAMPLE**

<p><b>Marketing Strategy 1:</b>  <i>What was the marketing strategy? E.g. was it a campaign, an exhibition, an event, a partnership, or other marketing initiative, and timeframe e.g. start and end date of strategy.</i></p>	
<p><b>Objective:</b></p>	<p><i>Provide quantifiable objectives for the strategy.</i></p>
<p><b>Target Market:</b></p>	<p><i>As per market/s identified in Q3.1</i></p>
<p><b>Concept, Activity and Tactics:</b></p>	<p><i>Provide greater detail of the strategy and describe the activities or tactics used.</i></p>
<p><b>Rationale and Research:</b></p>	<p><i>Describe the research and analysis undertaken to determine that this strategy will achieve the objectives, how it will reach the intended target market and whether it aligns with local/regional/state strategies.</i></p>
<p><b>Outcomes achieved during the qualifying period.</b></p>	<p><i>E.g. an increase to website traffic by 21% which generated an increase in online bookings by 30%</i></p>

**Response Guidance**

*Provide between 2-5 examples.*

*A marketing strategy is a planned, coordinated initiative with a measurable objective, targeted audience, supporting research, defined activities, and evidence of impact. Single actions (e.g., one social post or one email) would not qualify as a strategy.*

*It is recommended that you include examples that differ from any of the improvements you have included in Q2.1.*

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### **(?) Objectives**

*Provide details on the business's marketing objective and use quantifiable targets. E.g. 'Grow mid-week visitation by 22%' where appropriate.*

*Objectives or goals can include, but are not limited to:*

- *Improve brand awareness*
- *Increase sales*
- *Higher number of leads*
- *Attract new customers*
- *Improve customer retention*
- *Increase online engagement*
- *Expand into new markets*
- *Optimise ROI*
- *Highlight new features/experiences*

*General statements such as "increase awareness" or "improve engagement" will not score strongly unless supported by measurable outcomes.*

### **(?) Target Market**

*Be sure to align this strategy to one or more of the markets identified in Q3.1.*

### **(?) Concept, Activity, Tactics**

*Provide an overview of the marketing strategy, outlining its key idea, focus and execution. This should clearly explain what the strategy was and how it was delivered.*

*This may include, for example:*

- *A digital campaign highlighting the business's unique selling proposition*
- *A PR campaign showcasing how the business fulfils specific visitor needs*
- *Improved website content designed to create an emotional connection with visitors*
- *Targeted email campaign communicating key business values e.g. sustainability or accessibility*
- *Social campaign demonstrating alignment with target market's values, preferences etc.*

*Also include the key activities or tactics used to deliver the strategy. Channels may include, but are not limited to:*

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- *Digital Advertising*
- *Emails*
- *Events*
- *Trade activities*
- *Influencer marketing*
- *Search Engine Optimisation*
- *Social Media*
- *Television, radio, print media*

### **(?) Rationale and research**

*Why did the business execute this strategy, and what research was used to support the development of this strategy, for example:*

- *Website analytics*
- *Booking trends*
- *Survey results*
- *Visitor feedback*
- *Market demand data*
- *Regional or state destination research*
- *Competitor analysis*

*This helps judges understand the evidence-based decision making behind the strategy.*

*Consideration during the research phase as to how the strategy aligns with local, regional or state destination/marketing plans/strategies would be seen favourably. For example: regional positioning statements or destination marketing strategies, campaign themes, target markets, product pillars.*

### **(?) Outcomes**

*Provide measurable results achieved from this strategy during the qualifying period only.*

*Outcomes should clearly show the impact of the strategy against the stated objectives.*

*Results should be supported by figures and/or percentages. Avoid general statements without measurement.*

*Outcomes may include, but are not limited to:*

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- *Percentage increases or decreases*
- *Visitor numbers or visitation patterns*
- *Sales or revenue growth*
- *Website metrics (conversion rate, sessions, click-through rate)*
- *Social reach and engagement*
- *Return on Investment (ROI) or cost-per-acquisition*
- *Media coverage or reach*
- *Lead generation*
- *Booking attribution.*

*For each outcome, include:*

- *Baseline (performance before the strategy or at the start of the qualifying period)*
- *Result (performance achieved during the qualifying period)*
- *Change (numeric and/or percentage change).*

*Where intended outcomes were not fully achieved, outline any learnings or adjustments made.*

### **3.2.B Provide visual evidence to support your answer.**

<b>File Name</b>	<b>Description of Evidence</b> (up to 10 words)	<b>Evidence Attachment</b>
		<i>Attachment</i>
		<i>Attachment</i>
		<i>Attachment</i>

#### **Response Guidance**

*Visual evidence must support and not replace the written response.*

*Provide visual evidence demonstrating the marketing activity.*

*Videos can be included, however, do not produce a video for the specific purpose of responding to this question. It must have been produced as part of the activity.*

*Examples of images/video evidence can include:*

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- *Instagram Reel*
- *TikTok*
- *Video segment on TV*
- *TV Commercial.*

*Do not upload the video itself, only include a link to the video.*

### SECTION 4. EXCELLENCE IN CUSTOMER SERVICE

20 POINTS

#### Question 4.1.

10 points

**Question 4.1.A Detail 2-5 customer service initiatives undertaken by the venue during the qualifying period. These may be new initiatives or improvements to existing practices. Explain how these initiatives enhanced the venue experience at key stages of the business event visitor journey.**

Question 4.1.A.

*Provide a brief overview of the business' customer service philosophy.*

### EXAMPLE

<b>Customer Service Initiative 1.</b>	
<b>Describe the initiative that enhances the business' customer service:</b>	
<b>At what stage of the business event visitor journey does this impact?</b> <i>(Pre, During, Post, All)</i>	(checkbox with multiple choice option)
<b>Rationale:</b> What influenced the development of this initiative?	
<b>Outcomes:</b>	

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	What are the outcomes of this initiative?	
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### **Response Guidance**

*Provide the top 2 - 5 examples. Only activities and outcomes from the qualifying period should be included.*

*Focus on the initiatives that specifically relate to customer service and have not already been included in question 2.1.*

*Include new customer service initiatives or improvements to existing practices that occurred within the qualifying period and that enhanced the visitor journey.*

*The visitor journey includes all touchpoints from pre-visit planning, on-site experience, and post-visit engagement.*

*This could include, but is not limited to:*

- *Staff training and development*
- *Customer feedback and post-stay surveys*
- *Improved booking or enquiry processes*
- *Improvements to Front of House service delivery*
- *Additional or enhanced services e.g. bed turn down services, welcome experience.*

### **(?) Describe the initiative**

*Describe what the customer service initiative is and how it was designed or delivered. Consider the relevant visitor touchpoints and how the initiative enhanced the customer experience.*

*Outline the resources invested in the initiative. This may include:*

- *Financial investment*
- *Staff time or training*
- *Technology or systems*
- *Changes to supply chain or service processes.*

### **(?) Stage of the visitor journey**

*Specify at what point the initiative takes place within the business event visitor customer journey – pre, during, post or across multiple stages.*

*Consider the different business event visitors – Event Organiser, Delegate, Client etc.*

### **(?) Rationale**

*Explain why the business focused on improving this aspect of customer experience.*

*This may include, but is not limited to, examples such as:*

- *Customer feedback or reviews*
- *Staff input*
- *Competitive landscape*
- *Operational needs or service gaps*
- *Data/survey insights*
- *Changes in customer expectations or industry trends.*

### **(?) Outcomes**

*Describe the outcomes and learnings that were achieved during the qualifying period that were a result of the initiative.*

*Examples may include, but are not limited to:*

- *Improved online ratings or reviews by XX%*
- *Increased repeat visitation*
- *Improved customer satisfaction or feedback results*
- *Reduced complaints*
- *Positive testimonials.*

*Where possible, include:*

- *A baseline (e.g. previous performance or feedback)*
- *The result achieved during the qualifying period*
- *Evidence of improvement (e.g. percentage change, rating increase, customer quotes).*

*Testimonials may be included as supporting evidence, but should complement measurable results rather than replace them.*

### **4.1.B Provide visual evidence to support your answer.**

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<b>File Name</b>	<b>Description of Evidence</b> (up to 10 words)	<b>Evidence Attachment</b>
		<i>Attachment</i>
		<i>Attachment</i>
		<i>Attachment</i>

### **Response Guidance**

*Visual evidence must support and not replace the written response.*

*This is where you can include images to support your answer in Q4.1.A. Examples of the type of evidence you could include are:*

- *Staff initiatives*
- *Customer initiatives in place*
- *A testimonial demonstrating the outcome (NOTE: the main content of the testimonial must appear in the written response).*

### **Question 4.2.**

**10 points**

**Question 4.2.A Detail how the business event venue demonstrated itself to be inclusive throughout the qualifying period? These may be new initiatives or improvements to existing practices. Only activities and outcomes from the qualifying period should be included.**

Consider which specific needs have been identified and what inclusive practices have been initiated.

For Judge reference only, no additional score applied

- The business has undertaken or updated an Accessibility Assessment e.g. through the Accessible Tourism Program on the QTF in the qualifying period.
- The business has included an Accessible Guide on the business website.

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- o Please insert the URL for the page **within your own website** that consumers can access your Accessibility Guide/Information.

### **Response Guidance**

*Demonstrate how the business has actively considered, and where able, met the needs of a diverse community. This could include:*

- *Staff training*
- *Management and leadership*
- *Business policy making, audits, accreditations or advocacy*
- *Improved/modified systems/operations/facilities*

*Demonstrate how the business has analysed its target markets and identified any specific requirements that may need to be considered for these guests.*

*Consider utilising a table to showcase multiple inclusive initiatives, covering:*

- **Who the intended audience is** and their specific needs
- **What** the inclusive practices are, rationale, KPIs
- **Outcomes such as** the data, testimonials/feedback, positive reviews etc.

*A case study can illustrate to the judges how an inclusive practice was identified, challenges addressed and the outcomes achieved.*

### **4.2.B Provide visual evidence to support your answer.**

<b>File Name</b>	<b>Description of Evidence</b> (up to 10 words)	<b>Evidence Attachment</b>
		<i>Attachment</i>
		<i>Attachment</i>
		<i>Attachment</i>

### **Response Guidance**

Visual evidence must support and not replace the written response

*This is where you can include images to support your answer in Q4.2.A. Examples of the type of evidence you can include are:*

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- *Inclusive initiatives in place*
- *A testimonial demonstrating the outcome (NOTE: the main content of the testimonial must appear in the written response).*

## SECTION 5. EXCELLENCE IN SUSTAINABLE & RESPONSIBLE BUSINESS PRACTICES 20 POINTS

### Responsible Tourism and Sustainability Achievements. 5 points

- Sustainable Tourism Accreditation.
- Has undertaken an assessment of its emissions and identified measures to reduce and offset e.g. through the Tourism Emissions Reduction Commitment (TERC) program.
- Has undertaken an Accessibility Assessment e.g. through the Accessible Tourism Program on the QTF.
- Has included an Accessible Guide on the business website.
  - o Please insert the URL for the page **within your own website** where consumers can access your Accessibility Guide/Information.

### Question 5.1. 15 points

#### Question 5.1.A

**Detail the responsible and sustainable business practices undertaken by the business during the qualifying period. These may be new practices or improvements to existing practices. Only activities and outcomes from the qualifying period should be included.**

*Provide an overview of the business philosophy on responsible and sustainable tourism.*

### EXAMPLE

	<b>Select the type of activity</b>	(drop down list)
<b>Cultural</b>		
	<b>Provide an example of how the business supports the engagement</b>	<b>What were the outcomes?</b> Examples

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	<p><b>and representation of culture.</b> (E.g. Aboriginal and Torres Strait Islander people, heritage, religion.)</p>	<p><b>Visitor satisfaction with cultural activities increased from 4.2 to 4.7/5 (+12%).</b> <b>Participation in cultural activities increased from 35 to 52 people per week (+49%).</b> <b>Employment hours for Aboriginal and Torres Strait Islander presenters increased from 4 to 12 hours per week (+200%).</b> <b>92% of surveyed visitors</b> reported a stronger connection to local culture (survey data).</p>
<b>Example 1.</b>		
<b>Environmental</b>		
	<p><b>Provide an example of how the business minimises its impact on the environment.</b> (E.g. water conservation, waste management/reduction/recycling, fuel and energy reduction, carbon reduction/offset, refuse initiatives, noise cancellation, wildlife destruction/interruption measures in place, participation in programs such as the Tourism Emissions Reduction Program.)</p>	<p><b>What were the outcomes?</b></p> <p>Examples</p> <p><b>Reduced water consumption by 38,500 litres per month (-18% against last year).</b> <b>Energy use for hot water heating decreased by 620 kWh per month (-11% against last year).</b> <b>Laundry cycles reduced by 32%, saving \$4,200 annually.</b> <b>Waste-to-landfill reduced by 14% annually,</b> measured through quarterly waste audits.</p>
<b>Example 1.</b>		
<b>Social/Community</b>		
	<p><b>Provide an example of how the business contributes to or benefits the local community.</b> (E.g., supporting local businesses, product packaging, charitable donations, sponsorship, engagement with community groups,</p>	<p><b>What were the outcomes?</b></p> <p>Examples</p> <p><b>25 local suppliers featured,</b> up from 14 the previous year (+78%). <b>Hosted 12 community events,</b> up</p>

BUSINESS EVENT VENUES

	<i>supporting local talent, school education and involvement, work experience, support of community fundraising.)</i>	from 5 the previous year. <b>Supported 4 school groups</b> , providing <b>120 hours of educational programming.</b>
<b>Example 1.</b>		
<b>Economic</b>		
	<b>Provide an example of how the business supports the local economy.</b> <i>(E.g., local purchasing, creating job opportunities, promotion of local businesses, support of community funding initiatives, understanding of spend by the business customers to the region/community.)</i>	<b>What were the outcomes?</b>  Examples <b>81% of total annual expenditure</b> was spent locally, up from 65% the prior year. <b>\$86,000 spent on local goods/services</b> , representing a <b>34% annual increase.</b> <b>Created 6 new jobs</b> within the region through expanded operations. <b>Generated an estimated \$1.2 million in regional economic activity</b> , based on visitor spend analysis. <b>Average per-visitor regional spend increased from \$86 to \$109 (+27%).</b>
<b>Example 1.</b>		
<b>Ethical</b>		
	<b>Provide an example of how the business acts ethically throughout its development.</b> <i>(E.g., through animal welfare, restoration, procurement, inclusivity, modern slavery etc.)</i>	<b>What were the outcomes?</b> <i>(E.g. The number of online reviews that have improved.)</i>  Examples <b>Visitor ethical perception rating increased from 4.3 to 4.8/5 (+12%).</b> <b>Complaints related to animal</b>

## BUSINESS EVENT VENUES

		<p><b>welfare dropped from 14 to 2 per year (-86%).</b></p> <p><b>Independent welfare audits improved from 78% to 94% compliance.</b></p> <p><b>Online reviews referencing ethical treatment increased from 6% to 19% of total reviews.</b></p>
<b>Example 1.</b>		

### **Response Guidance**

*Please provide 2 to 5 examples. These may be new practices or improvements to existing initiatives. Only activities and outcomes from the qualifying period should be included.*

*This is an opportunity to offer deeper insight into how the business is achieving excellence in both business operations and tourism.*

*Try to include examples that have not already been identified in previous answers.*

*Businesses are encouraged to provide a response across all areas. However, it is essential to focus on the business' strengths to effectively showcase their unique capabilities and achievements. Businesses are welcome to provide more robust examples in two to three areas that effectively showcase their unique capabilities and achievements.*

### **5.1.B Provide visual evidence to support your answer.**

<b>File Name</b>	<b>Description of Evidence</b> (up to 10 words)	<b>Evidence Attachment</b>
		<i>Attachment</i>
		<i>Attachment</i>
		<i>Attachment</i>

### **Response Guidance**

Visual evidence must support and not replace the written response.

## BUSINESS EVENT VENUES

*This is where you can include images to support your answer in Q5.1.A. Examples of the type of evidence you can include are:*

- *Images of guest participation in cultural programs*
- *Visuals of signage, flyers, etc. demonstrating cultural contribution*
- *Images of participation in volunteering activities, community events or other local economic initiatives*
- *Images of water stations, upcycled materials, zero-waste kitchens and other environmentally friendly initiatives*

### **SECTION 6. FINAL REMARKS      0 POINTS**

*In 100 words or less, provide any final remarks as to why the business should be considered as a winner in its chosen category.*

(text box)

#### **Response Guidance**

*Make this a personal response to close out the submission.*